

Originate Games – Application Checklist

This checklist is designed to help you prepare the necessary documentation for an Originate Games application using the supplied templates.

Before commencing, we strongly suggest you also read the Originate Games Guidelines and VicScreen's [Terms of Trade](#). You should also download the [Template Documentation](#) for Production Materials and your Budget.

What do you need to apply?

My VicScreen application form

The *My VicScreen* form will ask for information about you, your team, an estimated development timeline, and give you space to link to all other necessary documentation.

The application form will ask you to fill out the following information:

- ABN & contact information for the individual or company applying
- The project title and a short description of the project.
- Short statements outlining how your project addresses each of the program's four assessment criteria, and how your project will benefit from Originate Games' mentorship program.
- Requested funding amount, total budget for the project's current development stage, and how much of your budget will be spent in Victoria.
- Estimated project timeline.
- Team details, including contractors and external services engaged.
- Confirmation that the project is the applicant's original IP, or that relevant IP rights have been secured.
- If your project includes First Nations' Content, you must also provide a statement outlining your approach, and any documentation confirming cultural consultation & consent.

Creative Materials & Project Documentation

The Project Documentation document should include detail or links to all creative and project materials you are providing. Together, this form and the documentation should cover:

- The **key creative elements** of your project, including but not limited to how it explores mechanics and interactions that produce unexpected or novel player experiences; innovative uses of screen technology; expressive aesthetic experiences including visual style, narrative, or audio
- Your **approach to development**, which may include opportunities for skills development, including project leadership and key creatives, industry access and opportunities for training / career progression / mentoring, or new approaches to organising the development process

- **Outcomes of this early-stage development** and plans for next steps, such as future funding, development, and audience engagement or potential audience and public outcomes for the project, including showcasing events, festivals, and exhibitions

Provided documents should be in a form that best fits your project and team and can span multiple formats if necessary. Examples can include, but are not limited to:

- Early design documentation, narrative outlines or concept work.
- Concept art, screenshots, moodboards & artistic references
- Prototypes, tech demos, or screen recordings that demonstrate a particular mechanic or loop that your project will explore.
- Audio files that demonstrate your project's approach to sound design & composition
- Explanatory documentation outlining the opportunities your project creates for skill development, creative growth and career progression within your team.
- Plans for audience engagement or showcasing
- Production materials showing design & development methodology, or unique elements of your team's workflow and structure
- Letters of support from engaged contractors, exhibition & event curators, interested publishers, and other stakeholders.

This project documentation should directly address the assessment criteria listed in the Originate Games program guidelines.

Budget

Using our budget template, you must clearly show how you will spend the requested funding.

You should include amounts to cover securing a solicitor's opinion letter as part of your final acquittal if successful for funding & for public liability insurance required as part of contracting

Team/Individual Details

CVs for each person working on the project at this stage must be provided. These should line up with the details in your My VicScreen form.