

## Victorian Screen Incentive Deliverables

All deliverables are for use by VicScreen for non-commercial, publicity and promotional purposes promoting VicScreen and the Victorian Screen Industry only, in its publications, brochures, websites and for reporting to the State of Victoria.

### Delivery Date 1

1. At least 12 different high resolution colour digital stills in jpeg format (pre-cleared for use by VicScreen for non-commercial, publicity and promotional purposes promoting VicScreen and the Victorian screen industry only) including at least:
  - a. 6 stills highlighting the completed Project
  - b. 6 stills highlighting the making of the Project in Victoria, highlighting Victorian locations and/or Victorian crew
2. The final cast and crew list for the Project
3. For feature films: high-definition trailer, on flash drive (Windows compatible) or digital download
4. The press kit and publicity materials for the Project, in high-definition electronic format on flash drive (Windows compatible) or digital download (if produced)
5. EPK (if different to press kit) high definition on flash drive (Windows compatible) or digital download (if produced)

### Delivery Date 2

6. Completed Incentive Remittance Questionnaire, available on VicScreen's website at [vicscreen.vic.gov.au/VSI](http://vicscreen.vic.gov.au/VSI)
7. A final cost report, submitted in the same financial year as completion of the Project
8. A detailed General Ledger report clearly evidencing the actual Victorian Spend for the Project, as part of the overall production spend
9. An audit report which:
  - a. provides evidence of the actual Victorian Spend for the Project and whether this:
    - i. has met or exceeded the Minimum Victorian Spend, or
    - ii. is less than the Minimum Victorian Spend
  - b. confirms that all payments due to Victorian Residents and Victorian Companies have been made
  - c. must be completed by an independent qualified auditor who is a member of Chartered Accountants Australia and New Zealand or CPA Australia, or overseas equivalent

- d. must not be carried out by any person who is an officer, employee or shareholder of the Applicant or any person who is an associate or relative of any officer, shareholder or employee of the Applicant, and
  - e. includes any other information requested by VicScreen in relation to the production of the Project in Victoria
10. Evidence that the Applicant has complied with the Credit requirements set out in the Details Page
  11. High-definition pre-cleared excerpts of the Project for VicScreen's promotional use (online promotional use is limited to a maximum of three (3) minutes in aggregate per episode/per Project) on flash drive (Windows compatible) or digital download
  12. 1 copy of Project on DVD (PAL) for VicScreen's/Victorian Government's internal purposes and, upon request, access to/use of a broadcast quality copy, and
  13. 1 hard copy of any poster created for or in connection with the promotion and distribution of the Project and a high-definition electronic copy of such poster (if produced).